

What form do I need?

INSTALLING A NEW POOL / SPA

I would like to install a pool/spa. I must apply for an Interim Compliance Certificate.

Form N1: Application for Interim Compliance Certificate.

The person who is constructing or installing the pool/spa must notify the Water Safety Branch. * Notification is required before work is commenced.

Form N2: Contractor Notification Construction Commencement of Pool/Spa.

I am using a shared boundary fence as part of my pool barrier. I must notify my neighbour.

Form A1: Dividing Barrier Notice.

I have completed construction of my new pool/spa. I must now book an inspection to ensure the barrier complies with the modified Australian Standards, **before** the pool is filled with more than 300mm of water.

Form N4: Application for Compliance Certificate after Construction of Pool/Spa.

I would like to vary my Compliance Certificate. * Pre-approval is required, prior to any works being carried out. *Form M3: Variation of Compliance Certificate.*

NEW POOL/SPA INSTALLED AFTER 2003

I would like to apply for a modified Australian Standard or Non-Standard Safety Provision Compliance Certificate for my pool/spa. *Form M1: Application for Compliance Certificate.*

I am using a shared boundary fence as part of my pool barrier. I must notify my neighbour.

Form A1: Dividing Barrier Notice.

I would like to change my pool fence (vary the conditions of the Compliance Certificate). * Pre-approval is required, prior to any works being carried out. *Form M3: Application for Variation of Compliance Certificate.*

EXISTING POOL/SPA INSTALLED BEFORE 2003

I would like to apply for a modified Australian Standard (MAS) or Non-Standard Safety Provision (NSSP) Compliance Certificate for my pool/spa. *Form M1: Application for Compliance Certificate.*

I would like to vary my modified Australian Standard or Non-Standard Safety Provision Compliance Certificate. Pre-approval prior to any works being carried out.

Form M3 Application Variation of Compliance Certificate.

I would like to self assess my pool/spa as meeting the Community Safety Standards. I need the guidelines.

Form C1: Guidelines for Community Safety Standard Guidelines.

I would like to declare that my pool/spa meets the Community Safety Standard. I have read the guidelines and would like to declare. *Form C2: Declaration of Compliance.*

I am using a shared boundary fence as part of my pool barrier. I must notify my neighbour.

Form A1: Dividing Barrier Notice.

I AM A CONTRACTOR

I am constructing a new pool/spa. I need to notify the Water Safety Branch before I commence work.
Form **N2**: Contractor Notification Construction Commencement of Pool/Spa.

I AM BUYING A PROPERTY

I am purchasing a property with an existing pool/spa installed before 1 January 2003 that has not got a Compliance Certificate or an Acknowledgement Notice. I would like to upgrade the pool/spa barrier to the modified Australian Standard (MAS) within three months of purchase.

Form **M4**: Application Provisional Compliance Certificate.

I am buying a property with a Community Safety Standard pool/spa. I declare that the pool/spa satisfies the Community Safety Standard. Form **C4**: Purchaser's Declaration

I am purchasing a property with an existing pool/spa installed before 1 January 2003 that has not got a Compliance Certificate (meets MAS) or an Acknowledgement Notice (owner self declared under Community Safety Standard). I would like to upgrade the pool/spa barrier to the Community Safety Standard within three months of purchase. Form **C5**: Declaration of Proposed Compliance

I am buying a property and there is no pool/spa at the property. I declare that there is no pool/spa at the property I am purchasing. Form **A2P**: Statutory Declaration - No Pool (Purchaser).

To request additional time so that the pool or spa barrier can be upgraded. * Requests for extensions of time must be applied for prior to the cessation date on a Provisional Certificate, Acknowledgement Notice or departmental advice. Form **E1**: Application for an Extension of Time

I AM SELLING A PROPERTY

I am selling a property and there is no pool/spa at the property. I declare that there is no pool/spa at the property I am selling. Form **A2V**: Statutory Declaration - No Pool (Vendor).

I AM TRANSFERRING A PROPERTY UNDER SPECIAL CIRCUMSTANCES:

I am transferring the property as part of a property settlement (under the Family Law Act 1975 or De Facto Relationships Act), with an existing pool/spa installed before 1 January 2003 that has not got a Compliance Certificate or an Acknowledgement Notice. Form **C7**: Application Temporary Acknowledgement Notice.

I am transferring the property as part of a deceased person's estate to a spouse or family member, with an existing pool/spa installed before 1 January 2003 that has not got a Compliance Certificate or an Acknowledgement Notice Form **C7**: Application Temporary Acknowledgement Notice.

I am transferring the property as I am a tenant-in-common with the Chief Executive Officer (Housing) under a housing scheme, with an existing pool/spa installed before 1 January 2003 that has not got a Compliance Certificate or an Acknowledgement Notice. Form **C7**: Application Temporary Acknowledgement Notice.

FREE ADVICE VISITS

The Water Safety Branch conduct free advice visits and is available for community & industry visits:

Water Safety Branch

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